

MINUTES

**KALAMAZOO COUNTY AERONAUTICS
BOARD OF TRUSTEES
REGULAR MEETING
AUGUST 13, 2009
10:30 am**

ITEM 1. Call to Order: Chairperson Gil Collver called the meeting to order at 10:40 a.m.

ITEM 2. Roll Call: Members in attendance – Gil Collver, Bill Duggan, Dan Hope, John Jones, Greg Kurdys and Jim Woodruff.

Also Present: County Liaisons Deb Buchholtz and Nasim Ansari.

Staff Present: Clifton Moshoginis, Linda Bunting, Thom Canny and Lisa Bradshaw.

Mr. Collver opened the meeting with a special announcement that the new terminal grants came in yesterday, he has executed the documents and the notice to proceed with the project has officially been approved by the terminal committee. The real groundbreaking will most likely begin on Monday. Mr. Moshoginis thanked the Board for their support and Mr. Collver thanked the Board and the staff for their efforts in meeting this goal.

ITEM 3. Approval of the July 9, 2009 Board Minutes: There being no changes made to the minutes, the minutes were approved as published.

ITEM 4. Citizen Comments: A citizen inquired as to an explanation for the departure of an airport employee. Mr. Moshoginis stated there will be no comment on the departure.

ITEM 5. For Consideration

AIRPORT CONSENT AGENDA ITEMS

A. AMENDMENT TO MDOT AGREEMENT – On a motion made by Mr. Jones, seconded by Mr. Duggan, the motion was approved.

AIRPORT NON-CONSENT AGENDA ITEMS

A. MEAD & HUNT MASTER PLAN AGREEMENT – Mr. Moshoginis explained that this authorization is for the execution of an agreement between the Aeronautics Board and Mead & Hunt for the purpose of providing professional planning services (Master Plan and Airport Layout Plan). This is contained under the FAA/AIP grant agreement just executed. This agreement will establish the next 10 to 20 years of capital improvement for the airport with the airport's federal funds

and it is grant eligible. Mr. Collver suggested incorporating his authorization to sign it when it is ready to keep things moving. On a motion made by Mr. Jones, seconded by Mr. Kurdys, the motion was approved.

ITEM 6. Unfinished Business:

A. TERMINAL COMMITTEE UPDATE - Mr. Collver stated that the Terminal Committee met this morning. They looked at bid alternatives on the exterior materials and they decided to use the original choice for the exterior due to its quality, durability and the appearance and due to the fact that there are costs savings in other areas with favorable bids. They also chose a wainscot brick for the interior area. Mr. Kurdys mentioned that there was a change in the project schedule. Mr. Collver stated that originally a June start was anticipated, however there have been some delays in bid packages and getting the available funding. He stated that they have determined most likely there will be some winter construction issues and cost allowances have been placed in the budget at \$100,000.00 to accommodate those costs if needed. Every effort will be made to bring the schedule more up to speed, possibly utilizing more overtime but using it judiciously. Mr. Ansari inquired as to the total amount of the grant. Mr. Moshoginis stated the amount was \$12,434,958.00. Mr. Collver stated that bid packages one and two are out so the airport is well past the 50% point on the total budget and they feel comfortable with the current status of the budget. Mr. Moshoginis stated that the airport's discretionary fund request will not need to be fully utilized due to the low bidding environment. The third bid package will move into 2010. Mr. Canny pointed out that Skanska and the construction team ordered supplies in June. The budget will count for hidden winter costs. Mr. Moshoginis stated that there is a comfort level with costs through the design phase. Mr. Collver added that they have been as aggressive as they can with regard to keeping on schedule.

ITEM 7. New Business:

A MASTER PLAN ADVISORY COMMITTEE – Mr. Collver stated that there is a need to form a committee for the formation of the master plan, which should consist of two board members, members from the community and local organizations, in essence a five to seven member or more committee. Mr. Jones and Mr. Kurdys volunteered to be on the committee. Mr. Moshoginis stated that the intent of the Master Plan Advisory Committee is to drive where the airport is going in the next 10 to 20 years. Typically it is a long term process and it will go out for public comment, there will be public meetings, associated with what is happening at the airport and determining capital improvement over the next 10 to 20 years. Mead & Hunt will guide the process in developing the committee and advising as to the direction to take for the plan. Ms. Buchholtz stated that she would be interested in being involved at some level in order to keep the county board apprised and involved.

ITEM 8. Airport Director's Report: Mr. Moshoginis informed everyone that the market share report will be forthcoming. Prior to the meeting he distributed to everyone a brief and Great Lakes Regional market information showing what is going on with regard to regional airports. He distributed articles showing how the industry is cutting

back and an article on the new Kalamazoo terminal, which portrayed a positive opinion of the project.

Mr. Moshoginis stated that next month he will begin distributing monthly reports on the terminal status, including financials and photographs. Mr. Woodruff pointed out that Kalamazoo is number one in terms of yield according to the Great Lakes Aviation study. Mr. Moshoginis stated that there is good and bad with this because it indicates that Kalamazoo is insulated from some of the capacity reductions. A high yield, business market will maintain some of the market share. The down side of it is what has been heard publicly that the airfares are high. He also pointed out that this does attract other airlines. Some discussion followed regarding determining average air fares.

ITEM 9. Member's Time: Mr. Woodruff pointed out that there has been much conversation and information in the Kalamazoo Gazette with regard to the airport and he feels that the talking points will help.

ITEM 10. Adjournment: There being no further business presented, the meeting adjourned at 11:08 a.m.