

MINUTES

KALAMAZOO COUNTY AERONAUTICS BOARD OF TRUSTEES REGULAR MEETING

FEBRUARY 12, 2009
10:30 am

ITEM 1. Call to Order: Vice-Chairperson Jim Woodruff called the meeting to order at 10:35 a.m.

ITEM 2. Roll Call: Members in attendance – Bill Duggan, Dan Hope, John Jones, Greg Kurdys and Jim Woodruff.

Also Present: County Liaisons Deb Buchholtz-Heimstra and Nasim Ansari.

Staff Present: Clifton Moshoginis, Ron Shutler, Linda Bunting, Karen Wolff, Thom Canny and Lisa Bradshaw.

ITEM 3. Approval of the January 8, 2009 Board Minutes: There being no changes made to the minutes, on a motion made by Mr. Duggan, seconded by Mr. Kurdys the minutes were approved.

ITEM 4. Citizen Comments: No comments were presented.

ITEM 5. Presentation by Mead & Hunt and TransSystems for Air Service Development: Mike Boggs and Joe Pickering of Mead & Hunt did a Power Point presentation showing Mead & Hunt's staff from around the country. They provided information with regard to their credentials, their backgrounds as they relate to airlines and airports and in business and finance. They showed places around the country they have had projects and potential hubs and routes that the airport might gain. They went over market trends and region comparisons and the current environment. They informed of their proposed scope of service and their record of success.

Kevin Schorr and Tom Reich from TransSystems in Alexandria, Virginia presented a Power Point presentation illustrating their scope of service around the country and said that 70% of their work is for airports like Kalamazoo. They stated they have about 50 years of combined experience. They specialize in transportation projects. The air service development team specializes in economic and regulatory issues that effect airports. They showed the airlines that some of the employees have worked for in the past and stated that they still have ongoing relationships with these airlines.

ITEM 6. For Consideration:

AIRPORT AGENDA ITEMS

A. Air Service Development Contract – After some discussion regarding the two presentations and the air service development firms, on a motion made by Mr. Hope, supported by Mr. Woodruff, the motion was approved to contract with Mead & Hunt for 2009 air service development.

B. Shoeshine Contract – Mr. Shutler stated that this is a one year renewal contract with a 10 day written at will cancellation right. Legal Council has reviewed the terms with no objections. On a motion made by Mr. Kurdys to renew the contract, supported by Mr. Jones, the motion was approved.

C. Approach Clearing Contract – Mr. Shutler explained that this is an agreement between the airport and Treeworks, Inc., for clearing the runway approaches. He explained that three bid proposals were received ranging between \$165,350.00 to \$96,879.00. Funding will come from a federal AIP grant. The FAA will fund 95%, the state 2.5% and the airport 2.5%. The airport's portion will be \$2,421.07, for a total of \$96,879.00. On a motion made by Mr. Duggan to approve the agreement, supported by Mr. Jones, the motion was approved.

D. Amendment to Mead & Hunt Contract for Construction Services – Mr. Shutler explained that this is an amendment to the contract between Mead & Hunt and the airport for construction Management for Runway Approach Clearing. The contract amount is \$23,570.00, which will be funded by an FAA AIP grant. FAA will fund 95%, the state 2.5% and the airport 2.5%. The airport's portion will be \$589.25. On a motion made by Mr. Jones to approve the amendment, supported by Mr. Kurdys, the motion was approved.

AERONAUTICS BOARD AGENDA ITEMS

ITEM 8. Unfinished Business: No unfinished business was presented.

ITEM 9. New Business: No new business was presented.

ITEM 10. Airport Director's Report: Mr. Moshoginis stated that the market share report for February will be emailed to everyone next week.

Mr. Moshoginis reminded the board that the RFQ for the construction manager for the airport is being completed this month. This will be with an engineering firm for a five-year period with a 30 day cancellation clause in the contract.

Mr. Moshoginis said he would like to start advertising for the airport's new finance position next week.

Mr. Moshoginis mentioned that the President will be signing the Stimulus Two Package next Tuesday, which may have a great impact on the airport.

He is going to a Southwest Michigan Alliance meeting with Lt. Governor John Cherry next week to discuss support for the stimulus two package.

Mr. Moshoginis mentioned that the new Delta signage is up in the terminal replacing the former Northwest Airlines sign.

ITEM 11. Member's Time: There were no topics brought up for discussion.

ITEM 12. Adjournment: There being no further business presented, the meeting adjourned at 12:15 p.m.