

# MINUTES

## KALAMAZOO COUNTY AERONAUTICS BOARD OF TRUSTEES MEETING

JULY 11, 2007  
9:00 am

ITEM 1      Call to Order: The meeting was called to order at 9:05 by Chairman Gil Collver.

ITEM 2.      Roll Call: Members in attendance – Gil Collver, Bill Duggan, John Jones, Kevin McGrath

Staff Present: Clifton Moshoginis, Ron Shutler, Karen Wolff, Kristen Statler, Jay Waalkes, Linda Bunting and Lauren Becker

ITEM 3.      Approval of Minutes: Mr. Collver asked if there were any additions or corrections to the minutes from July 13, 2007. There were no comments. On a motion from Mr. Collver, seconded by Mr. Jones, the minutes were approved.

ITEM 4.      Citizen Comments: No comments were presented.

ITEM 5.      For Consideration: Airport Agenda Items.

A.      Ratify Resolution & Grant Agreement to the Federal Aviation Administration (FAA) - Mr. Moshoginis requested that the board ratify the FAA agreement and the resolution. He stated that the funds have already been authorized through a state grant, which is for the entitlement dollars that the airport is allocated each year. The board carried the ratification of the agreement and resolution following a motion by Mr. Duggan and seconded by Mr. McGrath.

B.      Approval of Terminal Project Alternative – At the request of the Board, Mr. Moshoginis passed out copies of the alternative costs with the particulars on those costs. He recommended that the Board move forward with the construction of a new terminal or at least go through the design process, recognizing that the current terminal has seen its useful life. This is one decision milestone Kalamazoo is making and by stating this, Kalamazoo can go after the dollars that are being requested. There will be further milestone decisions in the future in terms of what the design, size and cost will be. RS&H can produce financials, cash flow, benefit cost analysis and along with Kalamazoo, go to the FAA and try to get those dollars. Mr. Moshogonis added that the board does not have to decide on a particular alternative at this point. He is asking for a decision

to either build a new terminal or not. A new terminal is being recommended, however the size of it is still to be determined based on financials.

Mr. Collver gave a brief summary of the process the board has been through to make a decision, which included looking extensively at different alternatives, if the new terminal should be added on to (considering bringing the old infrastructure up to code) or if a new terminal should be built and it is apparent that the main problem area is the departure area. The bottom line is the code issues would become a very expensive operation.

Mr. McGrath inquired if this decision will affect the future of the tower. Mr. Moshoginis responded that the tower is a separate entity and that it is his understanding that the tower planning is set for fiscal year 2008, with construction starting in fiscal years 2009 and 2010.

Mr. Jones moved for the airport administration to move forward with the approval of the terminal project alternative. Mr. Duggan seconded the motion and it was carried.

#### Aeronautics Board Items.

A. Resolution to Designate a Person responsible for Posting Notice of Meetings - Mr. Collver and Mr. Moshoginis explained that the policy to designate a person to post board meetings is in the board bylaws and part of the Open Meetings Act. The resolution was brought up to designate Linda Bunting as the person responsible for such postings. Mr. Collver motioned for approval, Mr. Jones seconded the motion and the motion carried.

B. Appointment of Assistant Secretary to the Aeronautics Board - Mr. Collver explained it is in the bylaws to designate an assistant secretary to the board. He motioned for approval to designate Linda Bunting in such position. Mr. Jones seconded the motion and the motion carried.

ITEM 6 Unfinished Business - No unfinished business was brought to the members for consideration.

ITEM 7 New Business - No new business was presented.

ITEM 8 Airport Director's Report - Mr. Moshoginis passed out a "Chicago Tribune" article entitled "Flying the Angry Skies," making the point that Kalamazoo is feeling the effects of flight delays and cancellations. Mr. Moshoginis passed out a market share report and stated that Kalamazoo is starting to turn the corner somewhat and flatten out in terms of flights. Although there was a 3% decrease in flights compared to 2006, an 18% decrease in departures and seats decreased 16%, the load factor is up from 61% to 70%. There have been 220 cancellations in the first six months this year that can be

blamed on weather, operational concerns or capacity. Mr. Moshoginis said this phenomenon is happening at all airports but he expects enplanements will increase during the remainder of this year. He made the point that this means Kalamazoo is getting to the point where it is underserved.

Mr. Moshoginis gave an update on ongoing airport projects. The shifting of the runway is complete. The Taxiway Bravo project, which is moving the runway 100 feet to the west, is in progress.

ITEM 9 Member's Time – Mr. Collver asked for clarification regarding the boundaries for the property purchased from the Air Zoo. Mr. Moshoginis explained that the property falls within the city of Kalamazoo and the city of Portage, therefore privy to being dually taxed. He stated that he is meeting with an attorney to go through the legal process necessary to resolve this issue.

Mr. Collver brought up the airport having member representation with the Southwest Michigan Alliance. Mr. Moshoginis said it would be beneficial for one of the Aeronautics board members to join the alliance.

ITEM 10 Adjournment – There being no further business to come before the Board, the meeting adjourned at 9:47 a.m.