

MINUTES

**KALAMAZOO COUNTY AERONAUTICS
BOARD OF TRUSTEES
REGULAR MEETING**

**NOVEMBER 13, 2008
9:00 am**

ITEM 1. Call to Order: Chairperson Gil Collver called the meeting to order at 9:10 a.m.

ITEM 2. Roll Call: Members in attendance – Gil Collver, Dan Hope and Dave Tomko.

Mr. Collver made mention that due to the number of members in attendance, there is no quorum at this meeting.

Also Present: County Liaisons Deb Buchholtz-Heimstra and Nasim Ansari and RS&H staff members Pat Hargrove, Martin Wander and Eric Thiel.

Staff Present: Clifton Moshoginis, Ron Shutler, Linda Bunting, Karen Wolff, Thom Canny and Lisa Bradshaw.

ITEM 3. Approval of the October 9, 2008 Meeting Minutes: No discussion due to lack of quorum present.

ITEM 4. Citizen Comments: No comments were presented.

ITEM 5. Terminal Project Update by RS&H: RS&H Senior Aviation Architect Pat Hargrove introduced Martin Wander, Eric Thiel and Joe Jackson of RS&H. He stated that this morning they met with the terminal committee and went through the draft schematic report, which is in the draft phase because they have not received the schematic estimate yet. Mr. Hargrove stated the next logical step in the process is getting the engineers and architects involved. He mentioned that much of the schematic design is code driven and driven by the industry standards and they are still early in the process. He stated that they would like the board to take a few weeks to go over the design and come to an agreement on what to move forward with, then go on to the design development phase. RS&H would then come back to the board sometime in March 2009. Mr. Wander then gave a power point presentation showing developments of the design since September showing more accurate plans. He talked about the canopy crossing the road still being in the design at least until they get their budget estimate. He stated that the basic design is the same as what was shown in September however the overall height of the building has been reduced somewhat, resulting in cost reduction. The total square footage is very similar to the Traverse City and Flint airports, approximately 90,000. He went over various areas of the terminal explaining why they were designed as they were due to energy efficiency costs. He stated that if the budget estimate should come in as high, the ticket area could be reduced in size as well as some frontage, some landside

space and lowering the roof. This would not reduce the functional use, however it would reduce the grandness of the opening. Mr. Ansari asked what the approximate cost of the canopy would be. Mr. Hargrove responded it would be unfair to say how much at this point because they have no idea what the cost of the materials to build it will be. Mr. Hope asked if the building's 90,000 square feet includes all levels of the building and what the footprint is. Mr. Wander responded yes, all levels are included and Mr. Hargrove stated that the footprint is two thirds of 90,000 square feet or 60,000 and it includes the tug area. Mr. Wander stated that some interior considerations would probably be looked at some time in January 2009 and said that the first task is to get the building, rooms set and then go into the interior design phase. Mr. Canny pointed out that at that point a construction manager at risk should be on board so that everyone is there when the process begins. Mr. Moshoginis stated that Requests for Quotes (RFQ's) are tentatively scheduled to be out in January. Discussion followed regarding having a construction manager and engineers in place at the start is a significant advantage as it is much more difficult to make changes once they get into the construction documents phase. It was also mentioned that now is a good time to be building as there should be competitive bids in this economy. Mr. Tomko inquired as to when the existing building will be demolished and Mr. Moshoginis responded that it is a timing issue; they will look at what is going to be done with the current building but most likely the cost of the capital and operations to maintain the building would not outweigh the benefit of demolishing it. Mr. Hope asked what the estimated ground breaking date is for beginning the construction of the new terminal. Mr. Moshoginis said most likely June 2009, primarily due to being under a grant with discretionary funds at that time.

ITEM 6. For Consideration:

AIRPORT AGENDA ITEMS

A. Kalamazoo Aircraft Amendment – Due to not having a quorum, this item was postponed for December's board meeting.

B. 2009 Rates & Charges Resolution - Due to not having a quorum, this item was postponed for December's board meeting.

AERONAUTICS BOARD AGENDA ITEMS

A. Election of Officers – Due to not having a quorum, this item was postponed for December's board meeting.

B. 2009 Regular Aeronautics Board Meeting Schedule - Due to not having a quorum, this item was postponed for December's board meeting.

ITEM 7. Unfinished Business: No unfinished business was presented.

ITEM 8. New Business: No new business was presented.

ITEM 9. Airport Director's Report: The market share report will be sent via email.

September showed an over all decrease of 10% in enplanements, 13% decrease in deplanements, capacity reduction was 10% and seats were down 5%. He stated that this is a national trend and other airports in this region are experiencing the same numbers.

Looking ahead as to what 2009 might be like, James May the head of the Air Transport Association feels that the airlines will be in the black.

Chicago O'Hare is opening a new runway this month and this could possibly alleviate some of the delays.

Direct Air's bookings to Florida are very strong. December 4 is the date of the inaugural event for the start of their service, which actually began November 29, 2008.

Mr. Moshoginis passed out an article regarding the airport's new terminal project featured in MiBiz, a regional business publication.

Mr. Moshoginis reminded everyone of the January 8, 2008 Chamber of Commerce after hours event that the airport is sponsoring at 5:00 p.m. at the Air Zoo.

ITEM 10. Member's Time: Mr. Hope asked about the schedule of meetings for 2009. Mr. Moshoginis said that could be moved to December's meeting so that hopefully there will be a quorum to approve a schedule. Mr. Collver suggested Mr. Moshoginis send an email to all board members with a tentative schedule and then they can work around future commitments. Mr. Canny reminded everyone that the Building Authority, who will be involved with the new terminal project, meets the second Wednesday of each month so they may want to avoid that date.

ITEM 10. Adjournment: There being no further business presented, the meeting adjourned at 9:59 a.m.