



**MINUTES  
KALAMAZOO COUNTY AERONAUTICS  
BOARD OF TRUSTEES  
REGULAR MEETING**

**JUNE 12, 2014**

ITEM 1. Call to Order: Aeronautics Board Chair Gil Collver called the meeting to order at 10:32 a.m.

ITEM 2. Roll Call: Members in attendance – Gil Collver, Bill Duggan, John Jones, II, Greg Kurdys, Mark Weiss and Jim Woodruff. Trustee Greg Hamelink arrived at 10.34 a.m.

Staff Present: Dave Reid, Linda Bunting, Chris Sieklucki, Jay Waalkes, Lisa Henthorn, Airport Intern Spencer Losinski and Heather Nelson.

Also Present: County Liaison Dave Buskirk, County Commissioner Mike Seals, County legal counsel Thom Canny and Deputy Finance Director Lisa Bradshaw.

ITEM 3. Approval of the May 15, 2014 Board Meeting Minutes: On a motion made by Trustee Jones, supported by Trustee Hamelink, the minutes were approved.

ITEM 4. Citizen Comments: Aeronautics Board Chair Collver went over the Citizen Comments process stating that any citizen present at the board meetings can address the board on a non-agenda item. They should address the board at the podium and state their name and their address and limit their remarks to four minutes. If someone would like to address an item that is on the consent agenda, they may request that the item be removed from the agenda.

ITEM 5. Airport Financial Report: Assistant Director of Finance and Administration Lisa Henthorn provided the Board with a power point showing the airport's statement of revenues and expenses as of April 30, 2014. She stated that total operating revenues are at 31.5%, total operating expenses are at 33.1% and the year to date target is 33.3%. She stated that airport parking revenue is up. Standard Parking Plus parking lot manager Kristin Statler interjected that customers are hearing that fares are lower and revenues in the short term lot are up more than expected. Ms. Henthorn stated that enplanements are up as well. She expects that the final 2013 numbers will be ready in July.

ITEM 6. For Consideration

**AIRPORT CONSENT AGENDA**: None were presented.

**AIRPORT NON-CONSENT AGENDA ITEMS**:

A. ASSIGNMENT OF MOTT AVIATION AGREEMENT TO SPEEDBIRD X, LLC – Airport Director Dave Reid explained that this is a request for authorization for execution of a site and concession lease agreement between Speedbird X, LLC and the Kalamazoo County Aeronautics Board. The request was initiated by Phillip and Mardee Mott, the original lease holders and all other elements of the assigned contract apply. All applicable rents, fees, charges and reports are current. The lease produces an annual amount of \$6,711.00 for ground lease and 0.075 cents per gallon fuel flowage fee and concessionaire’s fees as established by the Kalamazoo County Aeronautics Board Rates and Charges Resolution. On a motion made by Vice Chair Woodruff, supported by Trustee Jones, the motion was approved.

**AERONAUTICS BOARD AGENDA ITEMS:**

ITEM 7. Unfinished Business: County Legal Council Thom Canny stated that the Eyewood/Whitaker lawsuit is still ongoing with \$280,000 in dispute. He reviewed the sequence of events in the case and stated that he is hoping some resolution will take place by late fall.

ITEM 8. New Business: None was presented.

ITEM 9. Airport Director’s Report: Mr. Reid stated that the May market share numbers were not ready as of this meeting, however year-to-date numbers look good.

He stated that Delta will be flying to Atlanta for two weeks from December 20, 2014 to January 4, 2015. The Saturday flights are also returning July 12, 2014.

He stated that the Air Service Committee met in May and were provided with a True Market Study from Sixel Consulting. He proceeded to show a power point and went through the study showing the study area, study airports including Kalamazoo, Grand Rapids, Detroit, Chicago O’Hare and Midway, South Bend, Lansing and Fort Wayne. The study showed originating passengers in the catchment area, the largest markets including Washington/Baltimore, Orlando/Sanford, New York/Newark, Atlanta and Denver. Passenger leakage and the average fare were also included. The conclusion is that the results of the study indicate the Kalamazoo/Battle Creek International Airport has a passenger market large enough to support additional service but this report is not enough to convince airlines to begin service. The airport will have to offer various incentives to convince another carrier to operate here.

He stated that he is planning on going to a “World Route” conference in Chicago September 20 - 23, 2014. He offered members of the air service committee to attend as well.

He stated the Veteran’s Talon flight had a good turn out and around 70 veterans took part. It will return to Kalamazoo on September 27, 2014.

He introduced the new Airfield Service Technician Alexander Davison.

He mentioned that the Air Race Classic is using AZO as a point next year and offered copies of this year’s program for anyone who is interested.

ITEM 10. Member’s Time: Trustee Jones commented on the article in the paper regarding the airport in last Sunday’s edition.

Trustee Weiss inquired as to the new tower being fully operational and running. Mr. Reid stated that the tower became fully operational in late March.

Trustee Hamelink reminded everyone that the Safety Forum is taking place at Duncan Aviation tomorrow, which includes lunch and speakers.

ITEM 11. Adjournment: The meeting adjourned at 11:16 a.m.