

MINUTES

**KALAMAZOO COUNTY AERONAUTICS
BOARD OF TRUSTEES
REGULAR MEETING
APRIL 22, 2010
10:30 am**

ITEM 1. Call to Order: Chairperson Gil Collver called the meeting to order at 10:34 a.m.

ITEM 2. Roll Call: Members in attendance – Gil Collver, John Jones, Greg Kurdys and Jim Woodruff.

Staff Present: Clifton Moshoginis, Dave Reid, Ann Simmons, Linda Bunting and Lisa Bradshaw.

ITEM 3. Approval of the March 11, 2010 Board Minutes: The March 11, 2010 board meeting minutes were approved as published.

ITEM 4. Citizen Comments: No citizen comments were presented.

ITEM 5. For Consideration:

AIRPORT CONSENT AGENDA ITEMS

There were no consent agenda items.

AIRPORT NON-CONSENT AGENDA ITEMS

A. FOOD VENDOR LEASE ASSIGNMENT – Mr. Moshoginis stated that this is a request for the board to approve a consent agreement of a revenue contract between the Kalamazoo County Aeronautics Board of Trustees, Doug Neal, Inc. and Aaron Davis (proprietor) for the purpose of providing food vendor services for the airport’s terminal facility. The assignee is aware that the agreement expires February 11, 2011 and that the airport will be issuing “Request for Proposals” for food/beverage and retail concessions for the new terminal. Legal counsel has reviewed the assignment with no objections and the airport recommends approval. On a motion made by Mr. Woodruff, seconded by Mr. Kurdys, the motion was approved.

AERONAUTICS BOARD AGENDA ITEMS

There were no Aeronautics Board agenda items.

ITEM 6. Unfinished Business: Mr. Jones mentioned that the grant was signed by him in the absence of Chairperson Collver and Vice Chair Woodruff.

ITEM 7. New Business: Mr. Collver stated that he and Mr. Moshoginis discussed forming a committee to work with the food/beverage/retail proposal, consisting of one or two members of the board and some people from the community to help with working through any issues or questions for a recommendation to the board. This would involve structuring the Request for Proposal and addressing issues such as having the main area on landside or on airside, etc. Mr. Moshoginis stated that he currently has a draft for a proposal and the intent is to try to get someone on board by the end of the year, if not sooner. They are asking for some members to be part of a selection team to review the RFP. Mr. Kurdys and Mr. Jones volunteered to be on the committee. Mr. Jones suggested recruiting some community expertise as well.

Mr. Collver and Mr. Moshoginis discussed the need for art and décor for the new terminal. On a request from Mr. Collver for volunteers on the committee, Mr. Woodruff agreed to be on a committee for the artwork.

ITEM 8. Airport Director's Report: Mr. Moshoginis advised the monthly terminal project update reports were in their board packs. He stated that the project is going along very nicely. The slab on grade pour will take place sometime in May. There has been a lot of interest in and visitors to the new terminal for tours of the site.

He stated that a number of Federal Aviation Administration (FAA) personnel are in town, including our FAA representative who worked to help secure the funds for the airport for the new project. He will be meeting with him later on today.

The Chamber of Commerce is having the 2010 Business Expo on May 26 from noon to 7:00 p.m. and the airport will be represented there with a booth. He said to let him know if anyone would like tickets to attend.

He will be in Dallas, TX for the annual AAAE conference May 16 – 19.

The market share reports will be going out. It looks like the airport is up 6% both in January and March. February had some cancellations; however April had a very good spring break and is anxious to see the April numbers.

Mr. Moshoginis distributed publications, testimonials that Blaine Lam has created. More companies are willing to provide testimonials to assist in our effort. He also mentioned a new draft website for the airport will be produced soon.

He attended a meeting at Western Michigan University for the May Medieval Conference, which will most likely create some increased enplanements/deplanements for the airport from May 12th-16th.

ITEM 9. Member's Time: Mr. Collver brought up discussion regarding the Kalamazoo Events Center stating that Mr. Tomko was inquiring at a previous meeting if the airport should take some sort of stand on the issue. Some discussion followed among the board and it was determined that the board will take no position on the issue.

ITEM 10. Adjournment: There being no further business, the meeting was adjourned at 11:00 a.m.