



**MINUTES
KALAMAZOO COUNTY AERONAUTICS
BOARD OF TRUSTEES
REGULAR MEETING
AUGUST 11, 2011**

ITEM 1. Call to Order: Chairperson Collver called the meeting to order at 10:35 a.m.

ITEM 2. Roll Call: Members in attendance – Gil Collver, Bill Duggan, John Jones, Greg Kurdys and Jim Woodruff.

Staff Present: Linda Bunting, Cliff Moshoginis, Dave Reid, Ann Simmons, Sergeant Roger Williams, Lisa Bradshaw and Thom Canny.

Also Present: Kalamazoo County Board Liaison’s Tim Rogowski and Nasim Ansari.

ITEM 3. Approval of the July 14, 2011 Board Minutes: Chairperson Collver commented that the PNC amendment did not pass at the last meeting due to not having a quorum and it will be up for approval today. There being no changes made, the minutes were approved as published.

ITEM 4. Citizen Comments: Chairperson Collver went over the Citizen Comments process stating that any citizen present at the board meetings can address the board on a non-consent agenda item. They should address the board at the podium and state their name and their address and limit their remarks to four minutes. If someone would like to address an item that is on the consent agenda, they may request that the item be removed from the agenda. Kalamazoo resident Curt Aardema commented that signage for the old terminal is still confusing for arriving and departing passengers as he noticed that passengers are still coming up to the old terminal. He inquired if the new website is up and running fully.

ITEM 5. 2011 Six Month Financial Report: Assistant Director of Finance & Administration Ann Simmons presented a power point presentation of the six-month 2011 Financial Report as distributed to the Board. She stated that the numbers are soft. Revenues are down from what was projected. She went over operating expenses and depreciation. She pointed out the costs of the new terminal project such as the grand opening events, the movers and the transition consultants. She stated that in terms of the budget, the numbers are about the same however it is difficult to know at this point what the actual numbers will be for the new terminal. She stated there are a lot of unknowns and that the airport will be working with the Budget Committee to present a budget for 2012 in the fall. Mr. Kurdys inquired if the new restaurant Tailwind will generate substantial revenue as compared to what was generated in the old terminal. Ms. Simmons responded that some of the other vendors’ contracts that existed in the old terminal have been terminated but she believes “Tailwind” will have a positive impact on revenue. County Liaison Tim Rogowski asked about parking being impacted by flights. Ms. Simmons stated that increases were predicted in some areas but the predictions for the parking revenue are calculated in a different way than correlating directly to leases such as the car rental companies and flights. She stated that the future primarily depends on the economy. Mr. Kurdys inquired if the old terminal is included in the budget. Ms. Simmons stated that utilities for the old building are still in the budget due to the FAA still occupying space there. Mr. Collver added that the budget process has been put off later in the year due to the need to gain better understanding of what the actual numbers will be for the new terminal.

Commissioner Ansari asked about the future plans of the old terminal. Ms. Simmons stated that there will be a Request for Proposal (RFP) sent out for a possible aeronautical use.

ITEM 6. For Consideration:

AIRPORT CONSENT AGENDA ITEMS

NONE

AIRPORT NON-CONSENT AGENDA ITEMS

A. PNC AGREEMENT RATIFICATION FOR ATM – NEW TERMINAL -
On a motion made by made by Mr. Duggan, supported by Mr. Woodruff, the motion was approved.

B. RS&H TERMINAL DESIGN AMENDMENT – TSA BAGGAGE SYSTEM -
Airport Director Cliff Moshoginis explained that this amendment is to the RS&H design contract for additional Transportation Security Administration (TSA) inline baggage system modification. He stated that this has already been expensed and this is a TSA funded, reimbursable item. On a motion made by Mr. Kurdys, supported by Mr. Duggan, the motion was approved.

AERONAUTICS BOARD AGENDA ITEMS

ITEM 7. Unfinished Business: There was no unfinished business presented.

ITEM 8. New Business: There was no new business presented.

ITEM 9. Airport Director's Report: Mr. Moshoginis stated that with regard to the current market share the airport was up 14% in June and is up 10% for the calendar year.

The latest news on the new air traffic control tower is that work can continue but he does not know when the workers will be back on-site.

He stated that the airport will be under grant for this year so any airport projects will continue and the airport will receive reimbursement from the grant and those funds will go back into the airport's capital.

ITEM 10. Member's Time: Chairperson Collver commented that he and board member Greg Kurdys were re-appointed to the board prior to today's meeting.

ITEM 11. Adjournment: There being no further business, the board meeting adjourned at 11:00 a.m.