



**MINUTES
KALAMZOO COUNTY AERONAUTICS
BOARD OF TRUSTEES
REGULAR MEETING
JUNE 14, 2012**

ITEM 1 Call to Order: Chairperson Gil Collver called the meeting to order at 10:34 a.m.

ITEM 2 Roll Call: Members in attendance – Gil Collver, Bill Duggan, John Jones, Greg Kurdys, Jason Spoor, Mark Weiss and Jim Woodruff.

Staff Present: Cliff Moshoginis, Dave Reid, Ann Simmons, Linda Bunting, Thom Canny and Lisa Bradshaw.

Also Present: County Liaisons Nasim Ansari and Tim Rogowski.

Chairperson Collver introduced the Board’s newest member, Jason Spoor of Stryker Corporation.

ITEM 3 Approval of the May 10, 2012 Board Meeting Minutes: On a motion made by Mr. Jones, supported by Mr. Duggan, the minutes were approved.

ITEM 4 Citizen Comments: Chairperson Collver went over the Citizen Comments process stating that any citizen present at the board meetings can address the board on a non agenda item. They should address the board at the podium and state their name and their address and limit their remarks to four minutes. If someone would like to address an item that is on the consent agenda, they may request that the item be removed from the agenda. No comments were received.

ITEM 5 For Consideration:

AIRPORT CONSENT AGENDA ITEMS

A. DUNCAN AVIATION SUBLEASE – PLANE APPEARANCE – Mr. Moshoginis explained that this is a standard agreement that is required for their contract for a firm associated with them called “Plane Appearance” for the purpose of Duncan Aviation providing sublease space in their leasehold premises.

B. DUNCAN AVIATION SUBLEASE – RG AVIATION – Mr. Moshoginis explained that this is a standard agreement that is required for their contract for this firm to sublease space in their leasehold premises. On a motion made by Mr. Jones, supported by Mr. Duggan, consent agenda items A & B were approved.

AIRPORT NON-CONSENT AGENDA ITEMS

A. COMMERCIAL AIR CARRIER'S RATES & CHARGES AMENDMENT – Airport Finance Director Ann Simmons explained that this was discussed at the April Aeronautics Board meeting and there were some questions from Board members that she followed up on. She said she conducted some research with regard to how many other airports require air carriers to provide a letter of credit and/or security deposits. In her research she found that out of seven regional airports, Grand Rapids is the only one who requires this. AZO's Delta Regional Director stated that out of 50 airports that they serve, eight to 10 have deposit requirement language in their Rates & Charges policy. Much discussion followed among board members regarding the ramifications of implementing this procedure and it was decided that this language should not be part of the airport's Rates & Charges requirements and the amendment was not acted on.

B. TRANSPORTATION SECURITY ADMINISTRATION (TSA) AMENDMENT – Ms. Simmons explained that this is an amendment to the lease agreement between the airport and the TSA updating the reimbursement of electrical and janitorial services due to the increased square footage of their space in the new terminal. On a motion made by Vice-chair Woodruff, supported by Mr. Kurdys the motion was approved.

C. FEDERAL AVIATION ADMINISTRATION (FAA) SUPPLEMENTAL AGREEMENT – Airport Director of Operations and Maintenance David Reid explained that this is an amendment to the current agreement between the airport and the FAA whereas the FAA recently decommissioned the Middle Marker equipment previously located on the airport property. Within this agreement, the airport gains 6.56 acres back for other uses. On a motion made by Vice-Chair Woodruff, supported by Mr. Kurdys, the motion was approved.

AERONAUTICS BOARD AGENDA ITEMS

None

ITEM 6. Unfinished Business: There was no unfinished business presented.

ITEM 7. New Business: There was no new business presented.

ITEM 8. Airport Director's Report: Mr. Moshoginis distributed an article of interest to board members with regard to the airport's current market share and one titled "Minimum Standards Exemptions." He mentioned for anyone's information, a good resource on-line is the "Transportation Research Board."

He stated that Mr. Jones and Mr. Duggan will be interviewing with the County Board on July 17 to renew their terms with the board.

He informed everyone that airport is holding a hangar tenant meeting on Thursday, June 28, 6:30 in the snow removal equipment building. He mentioned that it would be nice if some members could attend. This is for the purpose of updating the tenants as to what the airport is doing and an opportunity for the hangar tenants to air any of their concerns.

ITEM 9. Member's Time: There were no items presented.

ITEM 10. Executive Session: Board member Mark Weiss made the following motion: "I move that the aeronautics board go into executive session pursuant to Section 8 (c) of the Open Meetings Act for the purpose of discussing issues related to the purchase of real property." The motion was seconded by Mr. Spoor and unanimously supported. Executive Session was called to order at 11:12 a.m.

ITEM 12. Adjournment: On a motion made by Mr. Duggan, supported by Mr. Kurdys, the Executive Session ended and the meeting was adjourned at 11:30 a.m.