

## MINUTES KALAMZOO COUNTY AERONAUTICS BOARD OF TRUSTEES REGULAR MEETING MARCH 10, 2011

ITEM 1. <u>Call to Order</u>: Chairperson Collver called the meeting to order at 10:37 a.m.

ITEM 2. <u>Roll Call</u>: Members in attendance – Gil Collver, Bill Duggan, John Jones, Dave Tomko and Jim Woodruff.

<u>Staff Present</u>: Cliff Moshogins, Dave Reid, Ann Simmons, Linda Bunting, Lisa Bradshaw and Thom Canny.

Also Present: Kalamazoo County Board Liaison Commissioner Tim

ITEM 3. <u>Approval of the February 10, 2011 Board Minutes</u>: There being no changes made, the minutes were approved as published.

ITEM 4. <u>Citizen Comments</u>: Chairperson Collver went over the Citizen Comments process stating that any citizen present at the board meetings can address the board on a non-agenda item. They should address the board at the podium and state their name and their address and limit their remarks to four minutes. If someone would like to address an item that is on the agenda, they may request that the item be removed from the agenda. No comments were presented.

ITEM 5. For Consideration

Rogowski.

## **AIRPORT CONSENT AGENDA ITEMS**

None

## **AIRPORT NON-CONSENT AGENDA ITEMS**

A. AGREEMENT WITH UNITED COMMERCIAL SERVICES – Airport Assistant Director of Operations and Maintenance, David Reid explained that this is an amendment to the contract with the janitorial service servicing the airport and the change in the scope of work when the new airport terminal is in operation. The goal is to see how the scope works within the next eight months. There is an option to re-bid it at the end of this year. The difference in cost is around \$15,000 due to the change in scope from the old terminal to the new terminal.

## **AERONAUTICS BOARD AGEND ITEMS**

**NONE** 

ITEM 6. <u>Unfinished Business</u>: There was no unfinished business presented.

ITEM 7. New Business: There was no new business presented.

ITEM 8. <u>Airport Director's Report</u>: Mr. Moshoginis stated that the monthly airport terminal report was distributed and confirmed that everyone received the latest news letter.

He disbursed an article with regard to regional flair, local flavor and dining at airports.

He wants to start discussion about what is going to happen to the existing terminal. He stated that it is most likely a good idea to start a request for proposals to see if there is any aviation interest that may be appropriate for use in the current terminal.

Mr. Moshoginis stated that there is a busy agenda for April. There is the public open house on April 16, the ribbon cutting ceremony, the board meeting and an evening event taking place on April 21. He brought up changing the time of the board meeting due to the time of the ribbon cutting event. He added that there will be a lot of items on the April meeting agenda. It was decided to leave the board meeting scheduled for 3:00 p.m. Mr. Collver stated that it was decided to hold another OAC meeting on March 31. He added that there will be a lot of items on the April meeting agenda.

ITEM 10. Member's Time: Chairperson Collver went over the list of costing and change orders for the new terminal and stated the list is getting shorter, down to approximately six items. There are two TSA changes, which they are funding. There was a wood panel issue where the panels were warping but the contractor has replaced the material and they have been replaced with a higher quality material. Cliff added that the push is on to occupy the new building and the contractors are working around the clock.

ITEM 12. <u>Adjournment</u>: There being no further business, the board meeting adjourned at 10:54 a.m.