



**MINUTES
KALAMAZOO COUNTY AERONAUTICS
BOARD OF TRUSTEES
REGULAR MEETING**

March 14, 2013

ITEM 1 Call to Order: Aeronautics Board Chair Gil Collver called the meeting to order at 10:33 a.m.

ITEM 2 Roll Call: Members in attendance – Gil Collver, Bill Duggan, Greg Kurdys and Mark Weiss.

Staff Present: Cliff Moshoginis, Lisa Henthorn, Linda Bunting, Dave Reid, Heather Nelson, Thom Canny and Lisa Bradshaw.

Also Present: County Liaison David Buskirk.

ITEM 3 Approval of the February 14, 2013 Board Meeting Minutes: On a motion made by Mr. Duggan, supported by Mr. Kurdys, the minutes were approved.

ITEM 4 Citizen Comments: Aeronautics Board Chair Collver read the Citizen’s Comments as follows: Any citizen present at the board meetings can address the board on a non-agenda item. They should address the board at the podium and state their name and their address and limit their remarks to four minutes. If someone would like to address an item that is on the consent agenda, they may request that the item be removed from the agenda. No comments were presented.

ITEM 5 For Consideration:

AIRPORT CONSENT AGENDA ITEMS – None were presented.

AIRPORT NON-CONSENT AGENDA ITEMS

A. RECOMMENDATION FOR THE RELEASE OF ALLOCATED FUNDS FROM THE COUNTY OF KALAMAZOO TO THE AIRPORT- Airport Director Cliff Moshoginis explained that this is a request for the Aeronautics Board to recommend approval to the Kalamazoo County Board of Commissioners for the release of Kalamazoo County Allocated Funds in the amount of \$125,000 for the purpose of renovating the airport Fixed Base Operator (FBO)-Duncan Aviation. Representatives were present from Duncan and Southwest Michigan First who are partnering with the Airport on the development and to explain the intent of the project and to answer any questions. Mr. Moshoginis gave a power point presentation illustrating the project scope and plan. Duncan Aviation’s airside area is eligible under FAA Airport Improvement Program (AIP) funds. That area is what the airport is rehabilitating and the Kalamazoo County Allocated Funds would be used for the purpose of parking lot repaving and reconfiguration on the public side that are not eligible under the AIP program. Duncan will be rehabilitating portions of the facilities with their resources. He stated that this

area is the gateway to the community (much like the new terminal) for higher decision makers and the first view of the community for many visitors. On a motion made by made by Mr. Duggan, supported by Mr. Kurdys, the motion was approved.

B. DUNCAN AVIATION SUBLEASE – Mr. Moshoginis explained that this is a sublease between Duncan Aviation and Greg Courtney for the purpose of Duncan Aviation providing sublease space in their leasehold premises for a real estate office. On a motion made by Mr. Duggan, supported by Mr. Weiss, the motion was approved.

C. OTIS ELEVATOR COMPANY EXTENSION – Assistant Director of Airport Operations and Maintenance Dave Reid explained that this is an extension of an agreement for a two-year warranty to maintain the terminal’s three elevators and two escalators by the manufacturer, Otis Elevator Company. On April 30, this warranty expires. The proposed extension would cover periodic maintenance, requested maintenance and required State inspections. On a motion made by Mr. Duggan, supported by Mr. Kurdys, the motion was approved.

D. AIR SERVICE CONSULTANT PROPOSAL – Mr. Moshoginis explained that this is a proposal between Sixel Consulting and the Kalamazoo County Aeronautics Board of Trustees’ for the purpose of providing air service consultation on a per project basis. He added that some of their representatives have close ties to some key air carriers. On a motion made by Mr. Duggan, supported by Mr. Kurdys, the motion was approved.

AERONAUTICS BOARD AGENDA ITEMS

ITEM 6. Unfinished Business: There was no unfinished business presented.

ITEM 7. New Business: There was no new business presented.

ITEM 8. Airport Director’s Report: Mr. Moshoginis distributed the market share report for January prior to the board meeting and stated that the figures still reflect a decline in enplanements compared to last year due to the fact that Direct Air was still operating at that time last year. However, he stated that the load factors for the existing air carriers are very high.

He reminded everyone that the April board meeting will be on the 25th due to adjusting for Spring Break schedules.

He stated that the sequestration will not affect the airport AIP funding. The closing of the towers should not impact the airport too much; however there may be an increased work load for the tower here if the Battle Creek tower closes.

Mr. Weiss asked about the County union negotiations. Mr. Moshoginis stated that there has not been any negotiations rescheduled as of yet unfortunately.

ITEM 9. Member’s Time: Chair person Collver thanked Duncan Aviation and Southwest Michigan First for their work on the economic development of the community.

ITEM 10. Adjournment: There being no further business, the meeting adjourned at 11:10 a.m.