

**MINUTES**

**KALAMAZOO COUNTY AERONAUTICS  
BOARD OF TRUSTEES  
REGULAR MEETING  
MAY 13, 2010  
10:30 am**

- ITEM 1. Call to Order: Chairperson Gil Collver called the meeting to order at 10:30 a.m.
- ITEM 2. Roll Call: Members in attendance – Gil Collver, Bill Duggan, John Jones, Greg Kurdys and Jim Woodruff.
- Staff Present: Clifton Moshoginis, Dave Reid, Ann Simmons and Linda Bunting.
- ITEM 3. Approval of the April 22, 2010 Board Minutes: On a motion made by Mr. Jones, supported by Mr. Kurdys, the April 22 board meeting minutes were approved.
- ITEM 4. Citizen Comments: No citizen comments were presented.
- ITEM 5. For Consideration:

**AIRPORT CONSENT AGENDA ITEMS**

There were no consent agenda items.

**AIRPORT NON-CONSENT AGENDA ITEMS**

A. FAA AIR TRAFFIC CONTROL TOWER SITE LEASE – Mr. Moshoginis explained that this is a no-cost lease agreement between the Federal Aviation Administration Air Traffic Control Tower facility and the Kalamazoo County Aeronautics Board of Trustees. The lease is for the tower facility being constructed on the east side of airport property within the perimeter fence line for providing air traffic services to the area users. The no-cost lease is as provided by FAA Grant Assurance number 28. Outside legal counsel reviewed the assignment with no objections. On a motion made by Mr. Jones, supported by Mr. Woodruff, the motion was approved.

**AERONAUTICS BOARD AGENDA ITEMS**

A. JUNE BOARD MEETING – Mr. Moshoginis originally put this item on the agenda due to the President being in Kalamazoo on the 10<sup>th</sup> of June... The date of the Presidents arrival was changed to the 7<sup>th</sup> of June so it was determined that there was no need to change the date of the June 10<sup>th</sup> board meeting.

- ITEM 6. Unfinished Business: There was no unfinished business presented.
- ITEM 7. New Business: There was no new business presented.
- ITEM 8. Airport Director's Report: Mr. Moshoginis stated that the monthly terminal project update reports were in the board packets.

He reminded everyone of the 2010 Business Expo sponsored by the Chamber of Commerce taking place on May 26<sup>th</sup> and if anyone wants to attend, to please contact airport administration for tickets.

He reminded everyone that he will be attending the annual American Association of Airport Executives (AAAE) conference in Dallas, Texas May 16-19<sup>th</sup>. He plans to reach out to exhibitors such as food vendors due to the RFP that will be out soon.

He stated the market share report is not out yet, however it looks like enplanements were up 6% in April.

He showed the most recent testimonial ad in line with the 2010 advertising plan. Blaine Lam mentioned the various mediums being used such as publications and radio.

Mr. Moshoginis introduced the newest airport intern, Ashley Wellman.

ITEM 9.

Member's Time: Mr. Collver brought up a letter of complaint from a customer that was sent to Mr. Woodruff with regard to Delta's flight cancellations. Mr. Moshoginis reached out to the customer as well as to bring the issue to the attention of higher level Delta executives. Mr. Moshoginis stated he will follow up with a letter of response.

Mr. Woodruff mentioned that he has formed an Arts Committee for the new terminal artwork and Linda Bunting is coordinating committee meetings. He mentioned that Bob Ellis from the Air Zoo has donated an airplane to be placed in the new terminal. Skanska's Eric Ferguson inquired as to the location of the plane in the new terminal and stated that there will need to be some planning involved with the construction prior to placement of the plane.

Mr. Jones asked about the status of the east bound flight from AZO. Mr. Moshoginis stated that they are getting closer to getting that in place.

Mr. Kurdys suggested a board event prior to the grand opening of the terminal possibly in the fall. Mr. Woodruff suggested inviting people who have worked on the project and/or the general public. Mr. Lam stated that this can be worked into the communications plan with various activities pertaining to the opening of the new terminal. Mr. Moshoginis stated that the intent is to bring the public in to walk through the facility prior to occupation of the building so that they can view the building without security issues. Mr. Woodruff inquired as to when the food vendor will be in place and possibly they could cater the event. Mr. Moshoginis said the targeted timeline for the food vendor to be in place is by the end of the year if not in the fall.

Mr. Collver stated that the new terminal project is going well and is still on schedule.

ITEM 10.

Adjournment: There being no further business, the meeting was adjourned at 10:55 a.m.