

## MINUTES KALAMZOO COUNTY AERONAUTICS BOARD OF TRUSTEES REGULAR MEETING

## **NOVEMBER 29, 2012**

ITEM 1 Call to Order: Aeronautics Board Chair Gil Collver called the meeting to order at 10:38 a.m.

ITEM 2 <u>Roll Call</u>: Members in attendance – Gil Collver, Bill Duggan, John Jones, Greg Kurdys, Mark Weiss and Jim Woodruff.

Staff Present: Cliff Moshoginis, Dave Reid, Lisa Henthorn, Heather Nelson, Dina Sutton, and Thom Canny.

Also Present: County Liaisons Nasim Ansari and Tim Rogowski.

ITEM 3 <u>Approval of the October 18, 2012 Board Meeting Minutes</u>: There being no changes or corrections presented, the minutes were approved as published.

ITEM 4 <u>Citizen Comments</u>: Aeronautics Board Chair Collver went over the Citizen Comments process stating that any citizen present at the board meetings can address the board on a non-agenda item. They should address the board at the podium and state their name and their address and limit their remarks to four minutes. If someone would like to address an item that is on the consent agenda, they may request that the item be removed from the agenda. No comments were presented.

ITEM 5 For Consideration:

<u>AIRPORT CONSENT AGENDA ITEMS</u> – None were presented.

## AIRPORT NON-CONSENT AGENDA ITEMS

A. Direct Energy Contract – Airport Director Cliff Moshoginis reviewed his memo and provided a description of the project. Chair Collver inquired if there were any issues with the agreement and Mr. Canny indicated from a legal stand point the agreement was fine; however, Buildings and Grounds had reservations. Chair Collver indicated he and Mr. Moshoginis had discussion about this and he was fine with proceeding. Some discussion occurred on distribution and generation of electricity. On a motion made by Mr. Woodruff, seconded by Mr. Kurdys, the motion was approved.

B. Proposed 2013 Budget – Airport Director Cliff Moshoginis reviewed the 2013 budget as presented to the Board. He stated there was a proposal to eliminate the first half hour of free parking, which would generate \$70,000 in revenue. Discussion ensued on how many cars utilized the free parking and by eliminating this feature it would create congestion in front of the Airport. Many of the members were not in favor of this proposal. Member Woodruff stated if the hangars were 90% occupied wouldn't it make sent to increase fees and Mr. Moshoginis indicated he would rather realize the revenue by filling the 10% with occupants. Some discussion ensued on the passenger board bridge fees and the apron access fees. Member Duggan moved and it was duly seconded to accept the budget as recommended, with the exception of the proposal to eliminate the half hour of free parking, the motion was approved.

## **AERONAUTICS BOARD AGENDA ITEMS**

- A. Board Elections Mr. Kurdys moved and it was seconded by Mr. Jones to nominate Mr. Collver as Chair and Mr. Woodruff as Vice Chair and to maintain the committee membership the same, the motion was approved.
- B. 2013 Meeting Schedule Chair Collver stated the current meeting schedule is to meet the second Thursday of the month at 10:30 a.m; he inquired if this was still the pleasure of the Board. He indicated that he along with the Vice Chair did travel in the winter months, but would coordinate their schedules for those months to ensure leadership was present. He also inquired if the Board wants to keep the budget process the same for FY2014 as it was for FY2013 and the Board concurred. It was also determined that the November 2013 meeting will be held on the third Thursday of the month and will be posted as such on the 2013 Aeronautics Board Meeting schedule.
- ITEM 6. <u>Unfinished Business</u>: There was no unfinished business presented.
- ITEM 7. New Business: Mr. Duggan stated it was time for Mr. Moshoginis' performance evaluation and he would distribute the information to the Board.
- ITEM 8. <u>Airport Director's Report</u>: Airport Director Cliff Moshoginis distributed recent articles and showed members the new television ad for the Airport. Mr. Moshoginis informed the Board that Deputy Misner was one of the persons who assisted at an accident that occurred near Business Loop 131 and that she was injured and has had a few surgeries so far and is doing fine.
- ITEM 9. <u>Member's Time</u>: Mr. Weiss inquired about the lawsuit concerning the construction on the terminal project. Mr. Canny indicated he had submitted a letter to Skanska asking them to indemnify the Airport and indicated they were trying to solve by way of mediation; he would keep the Board apprised.
- ITEM 10. <u>Adjournment</u>: On a motion made by Mr. Woodruff, supported by Mr. Duggan, the regular Aeronautics Board meeting and the Executive Session adjourned at 11:21 a.m.