MINUTES
KALAMZOO COUNTY AERONAUTICS
BOARD OF TRUSTEES
REGULAR MEETING
OCTOBER 13, 2011

ITEM 1. Call to Order: Vice-Chairperson Jim Woodruff called the meeting to order at 10:30 a.m.

ITEM 2. Roll Call: Members in attendance – Bill Duggan, John Jones, Greg Kurdys, Dave Tomko and Jim Woodruff.

Staff Present: Linda Bunting, Cliff Moshoginis, Dave Reid, Ann Simmons, Lisa Bradshaw and Thom Canny.

. Also Present: County Commissioner Liaison Tim Rogowski.

ITEM 3. Approval of the August 11 and September 8, 2011 Board Minutes: There being no changes, the minutes were approved by a motion made by Mr. Tomko, seconded by Mr. Kurdys.

ITEM 4. Citizen Comments: Vice-Chairperson Woodruff went over the Citizen Comments process stating that any citizen present at the board meetings can address the board on a non-consent agenda item. They should address the board at the podium and state their name and their address and limit their remarks to four minutes. If someone would like to address an item that is on the consent agenda, they may request that the item be removed from the agenda. There were no citizen comments presented.

ITEM 5. For Consideration:

AIRPORT CONSENT AGENDA ITEMS
A. NONE

AIRPORT NON-CONSENT AGENDA ITEMS
A. RIVERSIDE INTEGRATED SYSTEMS AMENDMENT – Airport Assistant Director of Operations and Maintenance Dave Reid explained that this is an amendment to the agreement with Riverside who monitors the airport fire alarm panels in the terminal. It is an update of verbiage to properly refer to Riverside through the agreement as the responsible party. On a motion made by Mr. Jones, seconded by Mr. Duggan, the amendment was approved.

B. CONTRACT FOR ON DEMAND GROUNDRANSPORTATION – Assistant Director of Finance Ann Simmons explained that this is a request for approval of the agreement between the airport and Leisure Limousine, Inc. in order to provide on-demand ground transportation and baggage/package delivery services at the airport. On a motion made by Mr. Duggan, seconded by Mr. Jones, the contract was approved.

C. DUNCAN AVIATION SUBLEASE – STRYKER CORPORATION – Airport Director Cliff Moshoginis explained that this is a sublease between Duncan and Stryker Corporation for the

purpose of Duncan providing sublease space in their leasehold premises. On a motion made by Mr. Tomko, seconded by Mr. Duggan, the sublease was approved.

D. GRANT AWARD AGREEMENT U.S. – DOT – SMALL COMMUNITY AIR SERVICE DEVELOPMENT PROGRAM – Mr. Moshoginis explained that this is to approve the agreement between the US. Department of Transportation and the Kalamazoo County Aeronautics Board of Trustees for the purpose of providing federal assistance in the form of revenue guarantee for additional air service and authorize the Chairperson to sign. On a motion made by Mr. Jones, seconded by Mr. Duggan, the agreement was approved.

E. AGREEMENT FOR AIRPORT RESCUE AND FIRE FIGHTING (ARFF) SERVICES – Dave Reid explained that this is to approve the agreement between the airport and Pro-Tech Fire Services for the purpose of providing airport rescue and fire fighting services. The agreement is the same as in the past but around $20,000.00 less. On a motion made by Mr. Tomko, seconded by Mr. Duggan, the agreement was approved.

ITEM 6. A. AERONAUTICS NOMINATING COMMITTEE – Mr. Woodruff stated that a three-person nominating committee needs to be appointed to nominate officers for next year. It was determined that Mr. Jones, Mr. Tomko and Mr. Kurdys will be on the nominating committee.

AERONAUTICS BOARD AGENDA ITEMS
NONE

ITEM 7. Unfinished Business: There was no unfinished business presented.

ITEM 8. New Business: There was no new business presented.

ITEM 9. Airport Director's Report: Mr. Moshoginis introduced former airport director Ken Potts who is in town from Arizona. He gave credit to Mr. Potts for his vision in the new terminal project and Mr. Potts made comments and told about some of the history of the project.

Mr. Moshoginis pointed out an article he distributed to everyone regarding the grant and the airport. He also distributed some new advertising material being put out for the airport.

He gave an update of the new air traffic control tower. The cab is in place.

He stated that the airport has been nominated for an award for construction/development category in the "Deals of the Year" event held in Grand Rapids.

He stated that the there will be nominations at the November aeronautics meeting.

He scheduled the Budget Committee to meet on Monday, October 24 at 3:45 p.m.

ITEM 10. Member's Time: There were no items brought up for discussion.

ITEM 11. Adjournment: The meeting was adjourned at 10:46 a.m.