

**MINUTES**

**KALAMAZOO COUNTY AERONAUTICS  
BOARD OF TRUSTEES  
REGULAR MEETING**

**January 12, 2017  
10:30 a.m.**

ITEM 1. Call to Order: Chairperson Gilbert Collver called the meeting to order at 10:31 a.m.

ITEM 2. Roll Call: Members in attendance: Gilbert Collver, Cecile Mutch, Greg Hamelink, Dave Buskirk, Mark Weiss, John Jones, Nikki Miller, and James Woodruff

Staff Present: David Reid, Amanda Woodin, Eric Bjorkman, and Jessecia Harter

Also Present: Airport County Liaison Commissioner Mike Seals and County Legal Counsel Amber Beebe

ITEM 3. Approval of the November 10, 2016 Board Minutes: There being no changes made to the minutes, the minutes were approved as published.

ITEM 4. Citizen Comments: There were no citizen comments.

ITEM 5. Financial Reports: Ms. Woodin reviewed the revenue and expense reports for October and November. She indicated that through November operating revenues were at 101.8% of the approved budget and operating expenses were at 79.2%. Ms. Woodin also stated that the 2016 annual reports should be done by June/July.

ITEM 6. For Consideration:

**AIRPORT CONSENT AGENDA ITEMS**

There were no Airport Consent Agenda Items.

**AIRPORT NON-CONSENT AGENDA ITEMS**

There were no Airport Non-Consent Agenda Items.

**AERONAUTICS BOARD AGENDA ITEMS**

There were no Aeronautics Board Agenda Items.

ITEM 7. Unfinished Business:

1. Runway 9/27
  - a. Brief meeting held with Runway 9/27 committee

- i. Discussed Runway 9/27 rehab cost
  - a. Cheaper to close runway than rehab
  - b. No plan to eliminate runway but must keep it in mind as an option
  - c. Possibility of turning runway into taxiway
- ii. Looked at master plan and possible alternative engineering perspectives
- iii. Time frame for potential rehab/closure 2026-2027
- iv. Will continue to monitor runway

ITEM 8. New Business:

There was no new business.

ITEM 9. Airport Director's Report: Director Reid presented the following Report:

- 1. Market Share
  - a. Don't have December numbers in yet
    - i. Expecting numbers to be in the 25% plus range
  - b. November Numbers
    - i. Up 39%
    - ii. Compared to 2015, year to date, up 32%
- 2. Air Service Committee
  - a. Next Meeting-February 28th at 8:30 AM
  - b. Routes Conference in Las Vegas February 14th
    - i. Scheduled to meet with 8 airlines
  - c. Jump Start Conference scheduled for June
  - d. United meeting in Chicago scheduled February 9<sup>th</sup>
    - i. Discussing the possibility of Newark and Houston service
- 3. Grant Updates
  - a. SCASD Grant
    - i. Small Community Air Service Development Grant
      - a. Secured 3<sup>rd</sup> extension
      - b. Grant gives new airline services up to \$500,000 for operating losses
  - b. Apron Rehab
    - i. Bids submitted
    - ii. Hoping final application will be in by end of January
    - iii. Target start date is July
- 4. Miscellaneous
  - a. Air Service Consultant
    - i. Sixel Agreement expires at the end of March
      - a. Putting out requests for qualifications
      - b. Checking prices on other consultants
  - b. Hangar #2 Building

- i. Temporarily placed hangar tenants into other hangars due to unsafe structure
  - ii. RFP will go out early in the year
  - iii. Not sure of cost
  - iv. More than likely work will be done in 2018
- b. Talons Out Honor Flight
  - i. Saturday, April 22, 2017
  - ii. Veterans flying with American Airlines
  - iii. Great exposure for airport

ITEM 10. Member's Time:

Mr. Hamelink requested a notice to be sent stating the date change of the Air Service Committee meeting.

Mr. Seals stated that it has been a pleasure serving with the Aeronautics Board and he is very proud of how far the airport has come.

Mr. Buskirk wanted everyone to know that he is looking forward to serving on the Aeronautics Board and stated that it feels great to be back.

Ms. Mutch stated that Kellogg's is selling their one jet and they will no longer have an aviation team.

Mr. Weiss conducted informal interviews with staff and students that attended the Cotton Bowl. He stated that he had very few complaints, none of which were about this airport. He stated that everyone seemed very impressed with AZO.

Ms. Miller stated that she loves the uniqueness of AZO. She was particular pleased with the great customer service skills of Delta when she had a delayed flight and they took it upon themselves to put out a snack cart for their guests. She absolutely loves AZO and recommends flying out of here to everyone.

Mr. Collver stated that one formal response was received from the developer RFP for the property acquired from Pfizer. There is now a proposal and things will start moving forward. Mr. Collver is hoping to have more updates regarding this by the next meeting.

ITEM 11. Adjournment: There being no further business presented, the meeting adjourned at 11:16 a.m.