



**MINUTES  
KALAMZOO COUNTY AERONAUTICS  
BOARD OF TRUSTEES  
REGULAR MEETING**

**NOVEMBER 21, 2013**

ITEM 1.                    Call to Order: Aeronautics Board Chair Gil Collver called the meeting to order at 10:33 a.m.

ITEM 2.                    Roll Call: Members in attendance – Gil Collver, Greg Hamelink, John Jones, II and Mark Weiss.

Staff Present: Dave Reid, Linda Bunting, Heather Nelson, Jay Waalkes, Lisa Henthorn, Lisa Bradshaw and Thom Canny.

Also Present: None.

ITEM 3.                    Approval of the October 10, 2013 Board Meeting Minutes: There being no changes or corrections presented, the minutes were approved as published.

ITEM 4.                    Citizen Comments: Aeronautics Board Chair Collver went over the Citizen Comments process stating that any citizen present at the board meetings can address the board on a non-agenda item. They should address the board at the podium and state their name and their address and limit their remarks to four minutes. If someone would like to address an item that is on the consent agenda, they may request that the item be removed from the agenda. No comments were presented.

There were no citizen comments.

ITEM 5.                    For Consideration

**AIRPORT CONSENT AGENDA ITEMS** – None were presented.

**AIRPORT NON-CONSENT AGENDA ITEMS** – A.     **PROPOSED JANITORIAL SERVICES AGREEMENT EXTENSION** – Acting Director Dave Reid explained that this is a request for a six-month extension for the Airport janitorial services contract that is due to expire by the end of the year. On a motion made by Mr. Jones, supported by Mr. Weiss, the motion for an extension was approved.

B.     **PROPOSED 2014 BUDGET** – Assistant Finance Director Lisa Henthorn presented a proposed budget to the board, stating that the only major difference in the proposal from 2013 is a request to eliminate the free half hour parking. After much discussion, it was

determined that the Board would approve the budget but all agreed that they would like to re-visit the parking proposal when more Board members are in attendance, perhaps at the December 2013 meeting. On a motion made by Mr. Jones, supported by Mr. Weiss, the motion to adopt the 2014 budget was approved.

C. 2014 RATES & CHARGES – After much discussion, it was decided to postpone the Rates & Charges Resolution for the December 2013 meeting.

**AERONAUTICS BOARD AGENDA ITEMS** – A. BOARD ELECTIONS – It was decided to move this agenda item to the December 2013 meeting due to the absence of some Board members at this meeting.

B. 2014 MEETING SCHEDULE – It was decided that the schedule will remain as it currently is, every second Thursday of each month at 10:30 a.m.

ITEM 6. Unfinished Business: There was no unfinished business presented.

ITEM 7. New Business: There was no unfinished business presented.

ITEM 8. Airport Director's Report: Acting Director Dave Reid distributed an article regarding Delta airlines offering a direct flight to Atlanta, Georgia beginning in February 2014, which was part of an agreement that was announced a short time ago involving the Kalamazoo airport and a small number of other airports in Michigan.

He stated that the October 2013 market share was up three percent from last year.

He said the Duncan rehabilitation project has started and is moving along.

He said that the latest on the engineering firms who submitted proposals for the airport projects is that they have been narrowed down to three who will be interviewed by the Board committee on December 10.

He distributed an article about Kalamazoo Aircraft being appointed as a new authorized service center for Beechcraft.

He stated that American Eagle received an award from Delta for customer service and that it is posted on the website, social media.

ITEM 10. Member's Time: No items were brought up for discussion.

ITEM 12. Adjournment: 11:39 a.m.