

MINUTES

**KALAMAZOO COUNTY AERONAUTICS
BOARD OF TRUSTEES
REGULAR MEETING**

**MARCH 12, 2015
10:30 am**

ITEM 1. Call to Order: Chairperson Gil Collver called the meeting to order at 10:32 a.m.

ITEM 2. Roll Call: Members in attendance – Gil Collver, Greg Hamelink, Ken Hazelrigg, and Mark Weiss. John Jones, II arrived at 10:47 a.m.

Staff Present: Dave Reid, Chris Sieklucki, Linda Bunting, Amanda Woodin and Eric Bjorkman.

Also Present: County legal counsel Thom Canny. Airport County Liaison Commissioner Mike Seals arrived at 10:40 a.m.

ITEM 3. Approval of the January, 2015 Board Minutes: There being no changes made to the minutes, the minutes were approved as published.

ITEM 4. Citizen Comments: There were no citizen comments.

ITEM 5. Resolution Honoring Jay Waalkes: Aeronautics Board Chair Collver read a resolution honoring Operations Supervisor Jay Waalkes who is retiring after eight years of service.

ITEM 6. Financial Report: Dave Reid introduced Amanda Woodin as the new Assistant Director – Finance and Administration who gave an up to date financial report for the airport. She stated that revenues should pick up in February and March 2015. County Deputy Finance Director Lisa Bradshaw is preparing a year-end 2014 audit in April. She stated that expenses will be closely monitored due to some unexpected weather-related costs.

ITEM 7. For Consideration:

AIRPORT CONSENT AGENDA ITEMS

NO ITEMS

AIRPORT NON-CONSENT AGENDA ITEMS

NO ITEMS

AERONAUTICS BOARD AGENDA ITEMS

A. AIRPORT DIRECTOR’S CONTRACT AMENDMENT – On a motion made by Trustee Hamelink, seconded by Trustee Weiss, the contract was renewed starting April 1, 2015.

ITEM 8. Unfinished Business: There was no unfinished business.

ITEM 9. New Business: There was no new business.

ITEM 10. Airport Director's Report: Dave Reid introduced Greg Ayers, president of Discover Kalamazoo who gave a presentation on survey results taken from a kiosk that has been furnished to passengers to take part in on the secure side of the airport. Discussion followed marketing people to get to the airport for the first time.

He stated that he is working on a scholarship with Western Michigan University named after Jay Waalkes who once was a flight instructor for Western.

He introduced Eric Bjorkman as the new Operations Supervisor who recently graduated from Western Michigan University.

He stated that the market share report is not quite complete as there are some statistics outstanding.

He informed everyone that the next Air Service Retention Committee meeting will be on Tuesday, June 16 at 8:30 a.m.

He stated that new equipment required by the TSA including a new x-ray machine and body scanner. Chris Sieklucki helped to make it an easy transition and was given a plaque by the TSA.

Destruction of the old terminal is still on the list of projects and he projects the cost to be around \$500,000.

He gave the Budget Committee notice that discussions will probably begin in April regarding next year's budget.

On April 25, 2015 the Talons Out group will be flying out of the airport at around 7:00 a.m. if anyone is interested in attending.

ITEM 11. Member's Time: Trustee Hamelink asked about the Taxiway Charlie rehab project and how it will affect the airfield in terms of flying, operations, etc. Some discussion took place regarding the paving of the South T area, hangar development on the new land or possibly in another area, the new Hampton Inn parking issues, possibly having a hang tag requirement for general aviation flyers due to taking up room in Duncan Aviation's parking lot.

County Commissioner Seals stated that there is a deadlock as to which recruiting company will be used in the County Administrator search and hopefully a decision will be finalized by next Tuesday. The County will also be starting to look at the budget and their Master Plan.

ITEM 12. Adjournment: There being no further business presented, the meeting adjourned at 11:40 a.m.